

**Town of Superior**  
**Emergency Services Committee**

**MINUTES**

**Thursday, September 19, 2019 6:00 P.M.**  
**Superior Town Hall**  
**199 Lobb Avenue, Superior, AZ 85173**

**1. CALL TO ORDER**

Tim Gotto called the meeting to order at 6:00 PM.

**2. ROLL CALL**

PRESENT:

Tim Gotto, Fire Captain  
John P. Perez Fire Chief  
Frank Alanis, Police Chief  
Chris Lilley ( for Hesston Klenk) RCM  
Scott Stilgenbauer RCM

ABSENT

Michael Alonzo Vice-Mayor  
David Rabago – Resigned  
Joyce Lopez Police Admin.

STAFF PRESENT:

Ruby Cervantes Town Clerk

**Committee asked about process on replacing David Rabago. Will get more information for October meeting,**

**3. PLEDGE OF ALLEGIANCE**

Tim Gotto led everyone in the Pledge of Allegiance.

**4. CONSENT AGENDA**

1. Approval of the Minutes of Meeting on July 18, 2019.

**Motion to approve the Minutes of Meeting on July 18, 2019 made by John P. Perez, second by Chris Lilley, Motion Carries.**

AYES – 5 Gotto, Perez, Alanis, Lilley, Stilgenbauer

NOES – 0

ABSENT – 3 Vice Mayor Alonzo, Rabago, Lopez

**5. NEW BUSINESS**

A. Discussion on Quarterly drills.

1. Past Drills - Review and Discussion FD drill on 8-24-19.

Scott Stilgenbauer - Fire Department Tour of site; specific training of hazards around the property. Took Police Chief around. He also asked Chief Alanis if there were any issues with officers coming up to the gate. Alanis stated that that they have been showing up, but not every night.

Chief Perez like the drill, it was simple and clean.

Chief Alanis – was taken on Tour. He was amazed at the extent of the operation and that it is a well run, very professional organization.

Chris Lilley asked them not to be shy, if there is anything they can improve on to share it with them.

## 2. Upcoming Drills.

Stilgenbauer – The upcoming drill is tomorrow, September 20, 2019. It will be a rescue situation drill. This is for the Fire Department but the Police Department can be observers. They will meet at the Fire Department at 8:00 AM for briefing. The drill will start at 9:00 AM. Their standard uniforms or PPE will be required for this type of drill.

Gotto- He will double check to make sure that dispatchers are aware.

Perez – and also Pinal County.

Stilgenbauer – communicate that this is a drill.

## B. Discussion/Possible Approval of Annual Emergency Services Plan.

**Item B will be tabled until next meeting.**

## C. Discussion on NIMS (Incident Command) compliancy for the whole town.

Chief Perez has been looking at it; drills, NIMS guidelines.

Lilley asked about table tops. Offered to help. He also brought up the Unified Command System (ICS). The trouble is no one is taking command. They need to establish positions.

Stilgenbauer - they need to create a plan before the next meeting; finalize the plan; take to Town Council before the end of the year.

## D. Discussion on ESC audit of FD Fleet Maintenance.

Gotto – the records from Mesa Fleet thru the end of July. The apparatus maintenance reports were looked thru. They are being maintained.

Chief Perez- Superstition is doing a great job. They are thorough. Keep us informed.

## E. Discussion on EMC Expenditure SFD items for 2019-2020.

The Fire Department presented their 2019-2020 Capital Expenditure Items which were discussed. Lilley and Stilgenbauer asked and commented on the items. The total is \$17,881.03. This will be put on the next Agenda for possible approval. The Police Dept. 2019-2020 Capital Expenditure Items will be added to Agenda next month.

6. ADJOURNMENT

**Motion to adjourn the meeting made by FD Chief Perez, second by Mr. Stilgenbauer, motion carries. Meeting adjourns at 6:44 PM.**

AYES – 5 Gotto, Perez, Alanis, Lilley, Stilgenbauer

NOES – 0

ABSENT – 3 Vice-Mayor Alonzo, Rabago, Lopez

**ATTEST:**

 TIM GOTTO  
Michael Alonzo, Vice Mayor

  
Ruby Cervantes, Town Clerk